

**TOWN OF RICHLANDS**  
**NORTH CAROLINA**

Office of the  
Town Clerk  
(910) 324-3301  
(910) 324-2324 fax



Mailing Address  
P.O. Box 245  
Richlands, N.C.  
28574

The Richlands' Board of Alderman met for a Special Call Meeting on Thursday, August 22, 2013 at 2:00 pm at the Richlands Town Hall. The purpose of the meeting was to review and deliberate on the DRAFT Codification of the Town of Richlands Code of Ordinances.

Present for the meeting were:

Mayor McKinley Smith  
Alderman Rob Willems  
Alderman Kandy Koonce

Alderman Tom Brown  
Alderman Kent Painter

Also present were:

Gregg Whitehead, Town Administrator  
Keith Fountain, Town Attorney  
Ron Lindig, Chief of Police

Doreen Putney, Town Clerk  
Johnathan Jarman, Public Works Director

Absent: Alderman Paul Conner

There were no citizens present.

**MEETING CALLED TO ORDER:**

Mayor McKinley Smith called the meeting to order at 2:07 pm.

**DRAFT CODIFICATION RESULTS FOR THE TOWN OF RICHLANDS CODE OF ORDINANCES (American Legal Publishing):**

GW provided the board with suggested revision to the codifications from American Legal Publishing and also from the Town Attorney. He requested for the Board to review the extensive list and act accordingly.

The Board reviewed the summary by line item and agreed with the summary review provided by American Legal and the Town Attorney. The following additional recommendations were also made:

- ❖ 30.23-25 Repeal/Delete
- ❖ 33-01-08 Repeal / Delete.
- ❖ 34-02.1 "Each individual item has a fair market value of less than \$1,000". Board stated to leave as stated.
- ❖ 34.17.A Insert verbiage "or designee as selected by the Board".

- ❖ 35-32            Insert new section for a Finance Director. Mr. Whitehead provided the Board with the new verbiage for this position.
- ❖ 35-15            Change “Police Department” to “Public Safety”.
- ❖ 50-01            Change verbiage at “Residential” to read “Residential mobile roll out containers which shall be approved by the Board of Alderman or their designee”.
- ❖ 50-25            Change 14 days to 7 days.
- ❖ 51 & 51          Water & Sewer. The Board decided to repeal but reserve in case we need to utilize it at a later date. With regards to septic tanks, Mr. Whitehead will check with ONWASA on their policy to ensure they have provisions against allowing septic tanks.
- ❖ 71-A             Mr. Whitehead will review DOT’s regulations on speed limits to ensure that our ordinances and theirs are the same.
- ❖ Schedule III.B    The Board requested to schedule a public safety committee meeting to further discuss and review additional streets, if any, that need to be included in this section.
- ❖ 72 Schedule 1.a thru g.    Mr. Whitehead will investigate what other town’s do with regards to DOT not allowing the installation of no-parking signs on state roads, curbing issues and the possibility of painting the curbing for no-parking.
- ❖ 90-25            Change reference of County Health Officer to “Town Administrator or his/her designee”.
- ❖ 90-033          Insert a period after “sidewalk” and delete the rest of the sentence.
- ❖ 90-034.B        Correct statute to 160A-426 and not 141. Also to add “and minimum residential housing code” to the end of the sentence.
- ❖ 91-073.B        Correct 6% per annum to 8% per annum.
- ❖ 93-02            The Town Attorney will investigate on curfew rights of persons and bring back results to the Board.
- ❖ 94-25            Repeal / Delete
- ❖ 115-03          Mr. Whitehead will investigate this issue further and bring back results to the Board.

**ADJOURN:**

With no further business, a **motion** was made by Alderman Kandy Koonce, seconded by Alderman Rob Willems to adjourn the meeting at 5:05 pm. The motion was unanimously carried.

Respectfully Submitted,

---

ATTEST  
Doreen Putney, Town Clerk

---

Mayor McKinley Smith